GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 29th May 2024, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, P. Bates, L. Blunden, D. Efde, R. Efde (Chair), T. Goodwin, P. Hitchman, T. Porter, L. Rodger and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

**2. To elect a Chairman of the Council and receive their acceptance of Office.**

*Resolved* that Councillor R. Efde be elected Chair for the 2024/25 Council year.

**3. Chair signing of Acceptance of Office.**

Acceptance of Office signed.

**4. To elect a Vice-Chairman of the Council.**

*Resolved* that Councillor Wilkins be elected Vice-Chair for the 2024/25 Council

year

**5. To receive apologies for absence.**

Councillor Green.

**6. To receive declarations of Interest in accordance with the Council’s Code of**

**Conduct and with section 106 of the Local Government Finance Act 1992.**

Councillors R. Efde and Wilkins – Memorial Hall, D. Efde - District Councillor,

Hitchman – Friends of Wakering Common and Bates – sea scouts.

**7. To sign as a correct record the minutes of the Full Council Meeting**

**held on 27th March 2024.**

*Resolved* that the minutes be approved.

**8. Financial Matters**

a**.** To approve Payment Schedules for March 2024.*Carried*

b. To approve Receipt Schedules for March 2024. *Carried*

c. To approve the Financial Statement for the12 months to 31st March 2024.

*Carried*

1. To approve and sign the Annual Governance Statement 2023/24. *Carried*
2. To approve and sign the Accounting Statements 2023/2024. *Carried*
3. To approve and sign the Statement of Accounts for the Financial year ending

31st March 2024. *Carried*

1. To approve Payment Schedules for April 2024. *Carried*
2. To approve Receipt Schedules for April 2024. *Carried*
3. To approve the Financial Statement for the month to 30th April 2024. *Carried*

**9.** **To receive the Chairman’s report.**

Attended previous Councillor and Chair Marion Sawyer’s funeral with the Clerk

and Councillors Hitchman and Porter.

**10. Planning Committee**

a) To agree the formation of a Planning Committee for the 2024/2025 Parish

year.

b) To review delegation arrangements and agree that the remit of that

Committee is “to review and make recommendations on behalf of the

Parish Council in respect of planning applications received from

Rochford District Council and from Essex County Council".

c) To agree the members of the Council to serve on that Committee.

*Resolved* that the above be agreed and the Members to be Councillors D. Efde,

R. Efde, Hitchman and Rodger.

*.***11. Personnel/Finance Committee**

1. To agree the formation of a Personnel/Finance Committee for the 2024/2025 Parish year.
2. To review delegation arrangements and agree that the remit of that

Committee is “to deal with personnel issues and to oversee the financial

affairs of the Parish Council”.

1. To agree the members of the Council to serve on that Committee.

*Resolved* that the above be agreed and the Members to be Councillors Baker, D. Efde and Wilkins.

**12.To appoint representatives for the following:**

a) Public Transport Users Group. Councillor Rodger.

b) Footpaths. Councillor Hitchman.

c) Rochford Hundred Association of Local Councils. Councillors R. Efde and

Porter.

**13.** **At the Chairman’s discretion the exchange of relevant Council**

**information.**

* Streetlighting update.
* Footpath update.
* Bus shelter update.
* Report on new 21A bus service.
* Complaints RDC recreation ground grass length.

**14. To receive reports from the County Councillor and District**

**Councillors on County and District Council matters only (5 minutes each**

**at Chairman’s discretion).**

Councillor Efde:

* RDC meeting update.
* Highway Rangers now defunct.
* Planning update.

County Councillor Steptoe:

* Fund for small local projects available.
* Shoebury Road speed survey update.
* New SEN school for Essex planned.
* PROW/footways – complaints re vegetation.

**15. Time allowing the meeting will stand adjourned to permit Parishioners**

**of Great Wakering to address the Council only once in respect of**

**business itemised on the agenda (3 minutes each at Chairman’s**

**discretion).**

None present.

Meeting Closed 8.20pm

Next Meeting 31st July 2024